Form W-9

Commonwealth of Virginia Substitute W-9 Form

Revised March 2022

Request for Taxpayer Identification Number and Certification

Section 1 - Taxpayer Identification

☐ Social Security Number (SSN)

☒ Employer Identification Number (EIN)

ENTER YOUR EIN#

1	2	3	4	5	6	7	8	9

Please select the appropriate Taxpayer Identification Number (EIN or SSN) type and enter your 9 digit ID number . The EIN or SSN provided must match the name given on the "Legal Name" line to avoid backup withholding. If you do not have a Tax ID number, please reference "Specific Instructions - Section 1." If the account is in more than one name, provide the name of the individual who is recognized with the IRS as the responsible party.

Unique Entity Identifier (UEI) (see instructions)

A	A	V	0	0	U	E	I	2	0	2	6

ENTER YOUR UEI IN ALL CAPS

ENTER YOUR LEGAL NAME

Legal Name: Arts Across Virginia

Business Name: AAV   ENTER YOUR BUSINESS NAME

Entity Type

☐ Individual
☐ Corporation
☐ Sole Proprietorship
☐ S-Corporation
☐ Partnership
☐ C-Corporation
☐ Trust
☐ Disregarded Entity
☐ Estate
☐ Limited Liability Company
☐ Government
☐ Partnership
☒ Non-Profit
☐ Corporation

SELECT AN ENTITY TYPE

Entity Classification

☐ Professional Services
☐ Medical Services
☐ Political Subdivision
☐ Legal Services
☐ Real Estate Agent
☐ Joint Venture
☐ VA Local Government
☒ Tax Exempt Organization
☐ Federal Government
☐ OTH Government
☐ VA State Agency
☐ Other

SELECT AN ENTITY CLASSIFICATION

Exemptions (see instructions)

Exempt payee code (if any):

(from backup withholding)

_____

Exemption from FATCA reporting code (if any):

_____

Contact Information

INCLUDE BOTH A LEGAL & REMITTANCE ADDRESS

INCLUDE CONTACT INFO BELOW

Legal Address: 1234 Main Street Suite #200

City: Richmond **State:** VA **Zip Code:** 23219

Remittance Address: 1234 Main Street Suite #200

City: Richmond **State:** VA **Zip Code:** 23219

Name:	Jane Smith
Email Address:	jane.smith@artsscrossva.org
Business Phone:	(123) 444-5555
Fax Number:	
Mobile Phone:	(888) 666-1234
Alternate Phone:	

Section 2 - Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined later in general instructions), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See instructions titled Certification

INCLUDE A PRINTED NAME

Printed Name: Jane Smith

Authorized U.S. Signature: *Jane Smith*

INCLUDE A HANDWRITTEN SIGNATURE

Date: 12/01/2025

INCLUDE A DATE